

CENTRAL LIBRARY
MANIT, BHOPAL

GENERAL BOOKS PROCURED IN FINANCIAL YEAR 2013-2014

Recommended by : Registrar's Office

S. No.	Code	Title	No. of Copies
1	C-1	Part -1 General Rules	3
2	SC-1	Supplement to C-1	3
3	C- 4	Part óII Travelling Allowances	3
4	C-6	Part- III Leave Rules	3
5	C-23	Part IV Dearness Allowance Dearness Relief and House Rent Allowance	1
6	C-2	Swamyø Pension Compilation Incorporating CCS Pension Rules	1
7	C2/A	Swamyø Compilation of Centarl Civil Services (Commutation of Pension Rules)	3
8	C-5	Swamyø Compilation Staff Car Rules	1
9	C-7-A	Swamyø List of Medicines (Admissible & Inadmissible)	1
10	C-9	Swamyø Compilation of Conduct Rules	1
11	C-7	Swamyø Compilation of Medical Attendance Rules	1

S. No.	Code	Title	No. of Copies
12	C-10	Swamy's Compilation of General Provident Fund Rules	2
13	C-11	Swamy's Compilation of Leave Travel Concession Rules	3
14	C-12	Swamy's Children's Educational Assistance	3
15	C-17	Swamy's Compilation on Suspension and Reinstatement	3
16	C-40	Swamy's Compilation on Re-employment of Pensioners (Civilians and Ex-servicemen)	3
17	C-42	Swamy's Compilation on Advances to Central Government Staff	3
18	C-43	Swamy's Compilation of Central Government Account (Receipts and Payments Rules)	3
19	C-44	Swamy's Compilation on Seniority and Promotion in Central Government	3
20	C-45	Swamy's Compilation on Reservation and Concessions	3
21	SC- 45	Supplement to Swamy's Compilation on Reservations and Concessions	3
22	C- 45- A	Swamy's Brochure on Reservation for the SCS , STS and OBCs	3
23	C- 53	Swamy's Compilation on Confidential Reports of Central Government Employees	3
24	C-56	Swamy's Compilation on Uniforms for Groups C & D Employees of Central Government	3
25	C-63	Swamy's Compilation of Allotment and Licence Fee of Government	3

S. No.	Code	Title	No. of Copies
26	C-13	Swamyø's Compilation of General Financial Rules Incorporation Compendium of Rules on Advances	3
27	S-1	Swamyø's Manual on Disiplinary Proceedings for Central Government Staff	3
28	S-2	Swamyø's Complete Manual on Establishment and Administration for Central Government Offices	3
29	S-3	Swamyø's Manual on Office Procedure	3
30	S-7	Swamyø's Master Manual for DDOs and Heads of Office (Part I ó Finance and Accounts)	3
31	S-8	Swamyø's Master Manual for DDOs and Heads of Offices (Part II ó Establishment)	3
32	G-10	Swamyø's Handbook for Central Government Staff	20
33	G-20	Swamyø's Precís and Draft Made Easy	3