

Maulana Azad National Institute of Technology, Bhopal

Application form for attending Seminar/ Conferences/ Workshop/ Training Program etc under CPDA fund/
Faculty Development fund/ TEQIP fund

Name of Applicant	
Department/ Section	
Participation in program as	Session Chair
	Expert Lecture
	Paper/ Poster presenter
	Participant in Workshop/ Training program
	Observer
	Other (specify)
Name of organizing Institute/ organization	
Title of program	
Details of program	Name of city (within India)-
	Date of program from.....to.....
Broacher of program	Enclosure 01
Invitation/ Acceptance letter	Enclosure 02
Copy of Paper (if paper presenter)	Enclosure 03

Details of previous attended programs as		2013	2014	2015
1	Session Chair			
2	Expert Lecture			
3	Paper presenter/ Poster presenter			
4	Participant in Workshops/ Training program			
5	Observer			
6	In any other capacity (specify)			

Note: kindly enter numeric numbers only. In case of nil enter NIL

Expected Expenditure		Amount
1	Registration Fees	
2	To and fro travel – Train/ Air	
3	Hotel/ Accommodation @ per dayfor days	
4	Any other (specify)	
	Total	

Sanction of Amount	In words
Permission to leave headquarter	Date: _____ Days: _____ Holidays prefix / suffix not included

Note: In one academic year not more than 15 days duty leave is permitted

Signature of Applicant with date

Recommended / commands

Forwarded/ commands

HOD

Dean FW

Director